

Statement of Information held by the Department of Primary Industry and Resources

Topic of information	Description of function	Includes personal information?	How Stored	Section 11 (1)(b)(i) may be inspected under other Act?	Section 11 (1)(b)(ii) may be purchased?	Section 11 (1)(b)(iii) distributed free of charge?
AGRIBUSINESS DEVELOPMENT	Records relating to advancing major agribusiness development projects and identifying new agribusiness opportunities in the Northern Territory. Includes new strategic directions in agribusiness development projects, investments, trading infrastructure, water storage's, animal feeds and fertiliser resources.	Yes	Electronic and Hardcopy	No	No	Yes - Some information may be published in various forms.
AGRIFOOD SAFETY	Records relating to working with peak food industry at the national level and Northern Territory level to ensure the safety of the food chain.	Yes	Electronic and Hardcopy	No.	No.	Yes - Some information may be published in various forms.
ANIMAL BIOSECURITY	Records relating to protecting animals against disease and other biological threats in the Northern Territory.	Yes	Electronic and Hardcopy	Information may be provided under Commonwealth and NT legislation dealing with biosecurity issues	No	Yes - Some information may be published in various forms.
CHEMICAL SERVICES REGULATION	Records relating to providing legislative control over agricultural and veterinary chemical products, fertilisers and stock feeds by administering the Agricultural and Veterinary Chemicals (Control of Use) Act.	Yes	Electronic and Hardcopy	No	No	Yes - Some information may be published in various forms.
COMMUNITY RELATIONS	Records relating to establishing rapport with the community and raising and maintaining the organisation's broad public profile.	Yes	Electronic and Hardcopy	No	No	Yes - Some information may be published in various forms.
COMPENSATION	Records relating to providing compensation to personnel and visitors injured while proceeding to or from work, during working hours or on the organisation's premises.	Yes	Electronic and Hardcopy	No	No	No
DIAGNOSTIC SERVICES	Records relating to providing a range of diagnostic services through laboratory facilities to clients relating to animal and plant health, seed and water testing for quality assurance and biosecurity purposes.	Yes	Electronic and Hardcopy	No	Some tests are undertaken on a fee-paying basis.	Yes - Some information may be published in various forms. Some test conducted free of charge (for Plant Pathology and Entomology)

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ENERGY MANAGEMENT	Records relating to managing renewable energy programs and energy policy. Includes developing, coordinating and implementing Northern Territory Energy Policy; administering the Renewable Remote Power Generation Program (RRPGP) and the Photovoltaic Program (PVRP); promoting wider use of renewable energy.	Yes	Electronic and Hardcopy	No. (access to records is however provided for an independent audit of the RRPGP each year)	No.	Yes - Information and advice is made available in various forms.
EQUIPMENT & STORES	Acquiring, supplying, maintaining, repairing and disposing of equipment and stores stocked and used by the organisation.	Yes	Electronic and Hardcopy	No	No	No
ESTABLISHMENT	Establishing and changing the organisational structure through establishing and reviewing jobs.	Yes	Electronic and Hardcopy	No	No	Yes - organisation charts may be available through the internet
FINANCIAL MANAGEMENT	Managing the organisation's financial resources.	Yes	Electronic and Hardcopy	Yes - Annual accounts published in accordance with Public Sector Employment and Management Act and Financial Management Act	No	Yes - Annual accounts available in annual report and Budget papers
FISHERIES MANAGEMENT AND DEVELOPMENT	Records relating to providing regulation, conservation and management of fisheries and fishery resources so as to maintain their sustainable utilisation. Includes development of commercial, recreational, indigenous fishing and aquaculture industries; provision of research; information and advice to business, industry and the community; granting and maintenance of licences; development and implementation of management plans; monitoring and control of aquatic pests.	Yes	Electronic and Hardcopy	No.	Yes - Some (Maps & Posters)	Yes - Extensive information is published in various forms.
FLEET MANAGEMENT	Records relating to acquiring, managing, maintaining, repairing and disposing of vehicles.	Yes	Electronic and Hardcopy	No	No	No
GENE TECHNOLOGY	Records relating to developing and maintaining systems, policies and legislation in the Northern Territory, and at the national level, in regard to technology to alter the genetic material of living cells or organisms.	Yes	Electronic and Hardcopy	No	No	Yes - Some information may be published in various forms.

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GEOLOGY	The function to identify, collect, interpret, synthesise and disseminate geoscientific data to attract and render more effective mineral and onshore petroleum exploration, and also to provide geoscientific advice on resource policy formulation.	Yes	Electronic and Hardcopy	Some information, including statutory reports and data submitted by companies, can be inspected or distributed under the Mining Act, the Petroleum Act, the NT Petroleum (Submerged Lands) Act or the Commonwealth Petroleum (Submerged Lands) Act	No	Yes - Extensive information is published in various forms. At present all reports, maps and data produced by NTGS, and the statutory reports and data submitted by companies are available free of charge
GOVERNMENT RELATIONS	Records relating to administering the formal relationship between the organisation and other areas of government.	Yes	Electronic and Hardcopy	No	No	No
INDUSTRIAL RELATIONS	Records relating to establishing formal relations with the organisation's employees and their representatives to achieve a harmonious workplace.	Yes	Electronic and Hardcopy	No	No	No
INFORMATION MANAGEMENT	Managing the organisation's information resources.	Yes	Electronic and Hardcopy	No	No	No
LEGAL SERVICES	Provision of legal services to the organisation.	Yes	Electronic and Hardcopy	No	No	No
LIVESTOCK EXPORTS DEVELOPMENT	Records relating to enhancing offshore trade and development opportunities for the Northern Territory livestock sector.	Yes	Electronic and Hardcopy	No	No	Yes - Some information is published in various forms.
MEAT INDUSTRIES REGULATIONS	Records relating to providing a regulatory role to control the slaughter of animals and processing of meat for human consumption in order to ensure the wholesomeness of meat and meat products and to foster export and domestic markets for all sectors of the Northern Territory meat industry. Also includes records relating to licensing of abattoirs and processing premises, provision of training and approval of quality control systems.	Yes	Electronic and Hardcopy	Yes - Some information may be available under the Meat Industries Act	No.	Yes - Some information is published in various forms.

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MINERAL TITLES REGULATIONS	The function of regulating the exploration and processing of minerals and extractive minerals in the Northern Territory, including the granting and monitoring of mineral titles and maintaining the Mineral Titles Register under the <i>Minerals Titles Act</i> .	Yes	Electronic and Hardcopy	Yes – Mineral titles are available for inspection under the Mining Act	Yes – Searches of titles are available for inspection under Mining Act Regulations	Yes – Mineral titles are available for inspection under the Mining Act
MINING MANAGEMENT	The functions and activities associated with managing mining in a broader, industry focused sense, within the Northern Territory.	Yes	Electronic and Hardcopy	No	No	Yes – Some information is published in various forms.
OCCUPATIONAL HEALTH & SAFETY	Implementing and co-ordinating occupational health and safety and associated legislation throughout the organisation.	Yes	Electronic and Hardcopy	No	No	No
PERSONNEL	Records relating to managing all employees in the organisation. Employees include Ministerial, permanent, temporary and part-time employees, people working under scholarships, traineeships, apprenticeships and similar relationships.	Yes	Electronic and Hardcopy	Yes – access to personal records may be provided in accordance with the Public Sector Employment and Management Act	No	No
PETROLEUM OPERATIONS	The activities associated with the monitoring individual petroleum related operations for compliance under the NT Petroleum Act, NT Petroleum (Submerged Lands) Act, Commonwealth Petroleum (Submerged Lands) Act and Energy Pipelines Act within Northern Territory administered areas.	Yes	Electronic and Hardcopy	No	No	Yes – Extensive information is published in various forms.
PETROLEUM RESOURCES	The function is to facilitate increased and sustainable economic growth for the Territory through exploration and production of petroleum resources.	Yes	Electronic and Hardcopy	No	No	Yes – Extensive information is published in various forms.
PETROLEUM TITLES	The function is to manage petroleum exploration and production applications, and granted licences and permit, with minimal delay such that the maximum amount of land and sea possible is being actively explored or producing, as governed under applicable Commonwealth and NT Petroleum Legislation.	Yes	Electronic and Hardcopy	Yes – Petroleum titles are available for inspection	Yes – Searches of Petroleum titles are available and copies available at a fee set by legislation	Yes – Petroleum titles are available for inspection only

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PLANT BIOSECURITY	Records relating to protecting plants against disease and other biological threats through strong interstate and post barrier regulatory actions in the Northern Territory.	Yes	Electronic and Hardcopy	No	No	Yes - Extensive information is published in various forms.
PLANT INDUSTRIES	Records relating to the development and promotion of sustainable plant industries such as crops, forestry and horticulture in the Northern Territory.	Yes	Electronic and Hardcopy	No	No	Yes - Extensive information is published in various forms.
PROPERTY MANAGEMENT	Records relating to managing land and working, storage or living space within premises, and of acquiring, constructing, fitting-out, managing, maintaining, protecting and disposing of property.	Yes	Electronic and Hardcopy	No	No	No
PUBLISHING	Documents of various formats issued for sale or for general distribution internally or to the public.	Yes	Electronic and Hardcopy	No	Yes - Some	Yes - Some
RESEARCH FARM MANAGEMENT	Records relating to providing Research and Demonstration farm facilities for Government, industry and the community for the implementation of best farming production systems and best management practices that underpin successful profitable and sustainable primary industry.	Yes	Electronic and Hardcopy	No	Yes - Some (Technical Information)	Yes - Extensive information is published in various forms.
STAFF DEVELOPMENT	Records about encouraging staff to develop their skills and abilities (through activities, programs and events) to maximise their potential and increase their productivity.	Yes	Electronic and Hardcopy	No	No	No
STRATEGIC MANAGEMENT	Records relating to applying broad systematic management planning for the organisation.	No	Electronic and Hardcopy	No	No	No
SUSTAINABLE BUSINESS DEVELOPMENT	Records relating to delivering and managing the development of a prosperous primary industry business group through the sustainable management of natural resources and land.	Yes	Electronic and Hardcopy	No	No	Yes - Extensive information is published in various forms.
SUSTAINABLE LAND MANAGEMENT	Records relating to promoting opportunities to diversify and develop primary industry within a framework of integrated programs for sustainable land management.	Yes	Electronic and Hardcopy	No	No	Yes - Extensive information is published in various forms.
SUSTAINABLE PASTORAL DEVELOPMENT	Records relating to increasing the long term productivity of the pastoral industry in a sustainable manner by providing relevant information to producers and conducting research into improving rangeland management and animal production; husbandry techniques; pastures; nutrition; animal welfare; animal behaviour and genetic improvement of cattle in the Northern Territory.	Yes	Electronic and Hardcopy	No	Yes - Some (Technical Bulletins)	Yes - Extensive information is published in various forms.

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TECHNOLOGY & TELECOMMUNICATIONS	Developing or acquiring, testing and implementing applications and databases to support the business needs of an organisation to capture, store, retrieve, transfer, communicate and disseminate information through automated systems.	Yes	Electronic and Hardcopy	No	No	No
VETERINARY REGULATION	The functions of registering veterinarians and veterinary specialists and regulating the provision of veterinary services in the Northern Territory. Includes determining applications for registration, promoting high standards of professional conduct, providing advice, issuing guidelines, exercising disciplinary powers, investigating complaints and prosecuting offences.	Yes	Electronic and Hardcopy	No	No	Yes - Some information is published in various forms.